



High Commission of India, Abuja, Nigeria

INVITES BIDS FOR

**SUPPLY AND INSTALLATION OF GYM
EQUIPMENT IN THE HIGH COMMISSION OF
INDIA ABUJA**

TENDER NO. ABUJ/ADMN/855/1/2023

Date: 06 MARCH 2023

DATE OF PREBID MEETING

20 March 2023 at 1600 Hrs

LAST DATE FOR SUBMISSION OF BIDS

03 April 2023 UP TO 1730 HRS (WAT)

DATE OF OPENING BIDS FOR TECHNICAL EXAMINATION 07

April 2023 AT 1600HRS (WAT)

INVITATION FOR BIDS

High Commission of India, Abuja invites Bids/Quotations from reputed manufacturer/supplier/agencies with maintenance office based in Abuja/Nigeria and background in dealing with supply, installation and maintenance gym equipment.

1. **Notice Inviting Tender:** Two-part sealed bids are hereby invited for “**SUPPLY AND INSTALLATION OF GYM EQUIPMENT IN THE HIGH COMMISSION WITH TWO YEARS OF COMPREHENSIVE ON-SITE GUARANTEE STARTING FROM DATE OF INSTALLATION**”.
2. Eligibility criteria for bidders:
 - I. The company should have at least 05 years’ experience in dealing with the supply, installation and maintenance of gym equipment.
 - II. The company should have valid permit / registration from a competent local authority in Abuja/Nigeria for supply of gym equipment.
3. **Bid system:-** Bidders shall submit their bid in a large sealed envelope super-scribed with “Supply And Installation of gym equipment in the High Commission of India” which shall have following three sealed envelopes inside:
 - **Envelope A:** Should contain “EMD of amount N 100,000”.
 - **Envelope B:** Should contain the duly filled-in Technical Bid Proforma (Annexure-I) complete in all respects along with all the supporting documents. This envelope should be superscripted “Technical Bid for Supply and Installation of gym equipment”.
 - **Envelope C:** Should contain the duly filled-in Financial Bid Proforma (Annexure-II). This envelope should be superscripted “Financial Bid for Supply and Installation of gym equipment”.
4. All the envelopes should be superscripted at the bottom left corner with the Full name, Postal address, Fax, E-mail, Telephone number of the Agency/Company.
5. Firstly, the envelope containing the EMD would be opened. No bid will be accepted without EMD and will be rejected at once. Technical Bids of only those bidders will be opened who have submitted EMD. Then, Financial Bids of only the technically qualified bidders would be opened.
6. The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of N 100,000/- (Naira One Hundred Thousand Only) by way of demand drafts or Bank Guarantee only.

7. The sealed quotations shall be submitted to the **Head of Chancery, High Commission of India, Abuja, 364 Cadastral Zone, Central Business District, FCT, Abuja**. The bid may be submitted by Hand in person or by courier. The bids by 'Fax / E-mail' shall not be accepted.
8. Bids received after the closing date and time as prescribed in the tender notice, shall **NOT** be accepted under any circumstances.
9. The bid has to be submitted as per the format specified at the Annexes with all the supporting documents. The bid is to be submitted in English.
10. Technical bid shall be opened on the date and time as given in the tender notice on the first page at the High Commission of India, Abuja, **364 Cadastral Zone, Central Business District, FCT, Abuja**, in the presence of the authorized representatives of the companies, who may wish to attend.
11. Financial bid shall be opened on the date and time, to be communicated later, at High Commission of India, Abuja, **364 Cadastral Zone, Central Business District, FCT, Abuja**, in the presence of the authorized representatives of the companies, who qualify the technical bids and wish to attend.
12. **Pre-bid meeting:** All bidders, if required, may visit the site of installation as the area has its specific requirements. The pre-bid meeting will take place on **20 March 2023 at 1600 Hrs.** During the meeting, all bidders are welcome to clarify all their concern regarding submission of technical and financial bid, if any.
13. **Validity of Bids:** The bids shall have a minimum validity of six months **(180 DAYS)** from the date of opening of bids. A bid for a shorter period of validity shall be rejected.
14. **Payment terms:** Payment terms shall be as below:
90% of the amount: Upon Installation and Receipt of Completion certificate.
10% of the amount: Retention money to be released upon completion of Guarantee/ Warranty period.
15. **Country of Manufacture:** Product manufactured in India will be preferred. If this is not possible, bidders may give at least two options for country of manufacture.
16. **Manufacture authorization Certificate:** The bid must be submitted by manufacturer or authorized distributor. The bidders are required to provide manufacturer's authorization certificate on company's letterhead along with the technical bid

17. **Delivery and Installation:** The items shall be delivered and successful installed/commissioned within 30 days from the issue of supply order at High Commission premises. The successful tenderer will also provide required training free of cost for supplied items at High Commission. The goods should be manufactured after adoption of latest technology. All the aspects of safe delivery, installation and commissioning shall be the exclusive responsibility of the supplier.

18. **Inspection:** (a) HCI Abuja right to inspect, test and, where necessary, reject the Goods after the goods arrival at the final destination/installation site (b) The Head of Chancery, High Commission of India, Abuja shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions. (c) No payment shall be made for rejected Stores. Rejected items must be removed by the Bidders within two weeks of the date of rejection at their own cost and replaced immediately.

19. If any dispute, difference or question at any time arises between the Mission and the Contractor in respect of the agreement signed which cannot be settled mutually or in case of termination, shall be referred to arbitration. The arbitration proceedings will be conducted in accordance with and be subject to the UNCITRAL (United Nations Commission on International Trade Laws) Arbitration Rules, as amended from time to time and the decision of the arbitrators as mentioned above shall be final and binding on the parties. The Arbitration will have its sittings in the Ministry of External Affairs, New Delhi

20. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of HCI Abuja, which will be at liberty to refuse if thinks fit.

21. The items will have to be supplied at High Commission of India, Abuja. No transportation/ cartage charges will be provided for the same

22. VAT should not be included in financial bid as High Commission of India is exempted from VAT and other local taxes.

23. **General Specification**

- All products should be Heavy commercial use with steel frame body.
- All machines must be made on bio- mechanical principles to perform natural movements.

- High quality powder coating finish.
- High quality continuous welded, factory assembled weight frame, and sand blasted moldings for all bends of the square/oval/circular pipe used.
- All equipment of quality material and fittings.
- High quality pulleys made of steel
- High quality cables/wires or belts for pulleys.
- Quick ratcheting seat and lever adjustment system to take minimum time for adjustment.
- Adequate damping system for weight stack suspension with quality weight stack pins / switch, etc.
- Provision of variable increment weight stack suspension with quality weight stacks pins / switch, etc.

Scope of Work

1). Treadmill-1 Pc with following specifications

Heavy duty(Professional), Drive system- AC Servo, Motor: - AC minimum 2 HP (Continuous) or more , Running surface- Width: 55 cm or more, Length: 150 cm or more, Speed Range- 1.0 to 19 km/hour or higher, Elevation- Motorized system offering elevation from 0 to 15 % and above with graded elevation , Display Console- LED/ LCD display window showing (time, distance, speed, calories, pulse rate, elevation, METs & Pace) etc., Safety Keys- Safety key stop system, User weight – 120 Kg or more, Proper Electrical Safety features, Dimensions : Length : 205 cm; Width : 80 cm & Height: 140 cm or more, **Certificates EN957,LVD, EMC.**

2). Upright Exercise Cycle – 1 pc with following specification

Heavy duty (professional), Electromagnetic resistance with 10 or more difficulty levels, Built in hand grip pulse and heart rate sensors, Large Fore-Mid-Aft adjustable seat with good cushion, User weight: 120 kg or more , Display- LED/ LCD showing (speed, RPM, Watts, Actual HR, Weight loss HR, Cardio HR, time, calories, resistance level, total distance, etc.), Certificates- EN 957, LVD, EMC

3). Three Station equipment – 1 Pc with following specifications

This multi gym equipment must have 3 machines

- Pecfly/ Rear Deltoid machine
- Lat Pull down Machine
- Leg Press / Multi press

The machine must be for Heavy commercial use with steel frame body. Made up on bio- mechanical principles to perform natural movements. High quality powder coating finish. High quality continuous welded, factory assembled weight frame, and sand blasted moldings for all bends of the square/oval/circular pipe used. All equipment of quality material and fittings. High quality pulleys made of steel . High quality cables/wires or belts for pulleys.

4). Olympic Flat Bench -1 Pc,

Main frame of high strength steel with heavy duty cushions (4” X 2” gauge or oval pipes of similar size). Dimension: Length: 165 or more, Width: 165 cm or more, Height: 135 cm or more , Weight

limit: 150 kg or more, Compatible with Olympic size rods, Wide base for added safety, Weight holders should be inclined upwards for added safety

5). Olympic Barbell- 2 Pc, as per below mentioned details

1.8 meter – Straight bar- 1 Pc

1 meter -Curl bar – 1 Pc

6). Kettle Bell Dumbbells - 1 Pc,

6 KG-Rubber coated with steel inside

7. Rubber Disk/Plates- 3 pairs compatible with Barbell rod

2.5 KG, 5 KG and 7.5 KG-Rubber coated with steel inside, should have grooves for easy holding/handling and must have steel rim inside for rod slot.

8. Dumbbells- 4 pairs-each pair of below mentioned weight and specification.

2.5 KG, 5 KG, 8 KG and 10 KG- Rubber coated with steel inside and hexagonal in shape.

TECHNICAL BID PROFORMA

1.	Name of the Bidder Agency/Company.	
2.	Address of the Bidder Agency/Company.	
3.	Contact details of the Bidding Agency/Company including Name, Mobile Number and Email.	
4.	Registration and incorporation particulars of the Agency/Company.	
5.	Period of Bid validity (minimum 180 days)	
6.	Experience in related work (No. of years)	

TECHNICAL PARAMETERS OF GYM EQUIPMENT

S. No.	Description	Whether the bid satisfies the requirement or not. In case of deviation, please specify.
1	Treadmill	
2	Upright Exercise Cycle	
3	Three Station equipment	
4	Olympic Flat Bench	
5	Olympic Barbell	
6	Kettle Bell Dumbbells	
7	Rubber Disk/Plates	
8	Dumbbells-	

DECLARATION

I certify that the information furnished above is full and correct to the best of my knowledge. I hereby agree to all terms and conditions as per the tender document.

(Signature of the authorized signatory)

Dated_____

Name and address of the Agency/Company_____

FINANCIAL BID PROFORMA

Description	Amount in Naira
Supply of Gym equipment (as per specification mentioned in scope of work)	
Transportation, Installation & Commissioning of the equipment	
Taxes (if any except VAT)	
Total	

I certify that the information furnished above is full and correct to the best of my knowledge. **The price quoted above is full and no further payment is required to complete the job as mentioned in Tender Notice. I hereby agree to all terms and conditions as per the tender document.**

(Signature of the authorized signatory)

Dated_____

Name and address of the Agency/Company