



High Commission of India, Abuja, Nigeria

**Notice Inviting Tender (NIT) for
SUPPLY AND INSTALLATION OF SOLAR STREET/SECURITY LIGHT**

TENDER NO. HCI/ABUJ/885/01/2023

Date: 03 February 2025

**DATE OF PREBID MEETING
10 February 2025 at 1600 Hrs**

**LAST DATE FOR SUBMISSION OF BIDS
28 February 2025 UP TO 1200 HRS (WAT)**

**DATE OF OPENING BIDS FOR TECHNICAL EXAMINATION
28 February 2025 AT 1600 HRS (WAT)**

NOTICE FOR INVITING TENDER (NIT) FOR BIDS

High Commission of India, Abuja invites Bids/Quotations from the reputed companies/agencies having service centers/maintenance offices in Nigeria, preferably in Abuja including good background with experience in dealing with supply, installation and maintenance of Solar Street Light.

1. **Notice Inviting Tender:** Two-part sealed bids are hereby invited for **“SUPPLY AND INSTALLATION OF SOLAR STREET LIGHT IN THE HIGH COMMISSION WITH 1 YEAR WARRANTY”**.
2. Eligibility criteria for bidders:
 - I. The company/agency should have at least 03 years' experience in dealing with the supply, installation and maintenance of Solar Street Lights.
 - II. The company/agency should have valid permit/registration from a competent local authority in Abuja/Nigeria for supply of Solar Street Lights.
 - III. The company/agency should have minimum annual turnover of at least Naira 20 million during last 03 financial years supported by audited financial statements. The bidder should not have incurred any financial loss for more than one year during the last three years ending on date of tender.
 - IV. Service and Maintenance facilities of said brand in Abuja / Nigeria.
 - V. Strong testimonials on service guaranty by clients in Nigeria.
 - VI. Replacement guarantee of 1 year. The vendor shall replace the faulty lights or any other components in case of any problem occurs within 1 year from the date of commissioning of solar lights.
3. **Bid system:-** Bidders shall submit their bid in a large sealed envelope superscribed with “Supply And Installation of Solar Street Light in the High Commission of India” which shall have following three sealed envelopes inside:
 - **Envelope A:** Should contain **“Earnest Money Deposit (EMD)”**. The bidder shall submit a Demand draft or Banker's cheque amounting to Naira 1,000,000 (Naira One million only) in the form of *“Pay Order/Demand Draft or Bank Guarantee from any Scheduled bank recognised by the Central Bank of Nigeria”* in favour of “High Commission of India, Abuja”.
 - **Envelope B:** Should contain the duly filled-in Technical Bid Proforma (Annexure-II) complete in all respects along with all the supporting documents. This envelope should be superscribed “Technical Bid for Supply and Installation of Solar Street Light”.

- **Envelope C:** Should contain the duly filled-in Financial Bid Proforma (Annexure-III). This envelope should be superscribed "Financial Bid for Supply and Installation of Solar Street Light".
4. All the envelopes should be superscribed at the bottom left corner with the Full name, Postal address, Fax, E-mail, Telephone number of the Agency/Company.
 5. Firstly, the envelope containing the EMD would be opened. No bid will be accepted without EMD and will be rejected at once. Technical Bids of only those bidders will be opened who have submitted EMD of Naira One Million. Then, Financial Bids of only the technically qualified bidders will be opened.
 6. The sealed quotations shall be submitted to the **Head of Chancery, High Commission of India, Abuja, 364 Cadastral Zone, Central Business District, FCT, Abuja**. The bid may be submitted either by hand (in person) or by courier. The bids by 'Fax / E-mail' shall not be accepted. Bids received after the closing date and time as prescribed in the tender notice, shall **NOT** be accepted under any circumstances.
 7. The bid has to be submitted as per the format specified at the Annexes with all the supporting documents. The bid is to be submitted in English.
 8. Technical bid shall be opened on the date and time as given in the tender notice on the first page at the High Commission of India, Abuja, **364 Cadastral Zone, Central Business District, FCT, Abuja**, in the presence of the authorized representatives of the companies, who may wish to attend.
 9. Financial bid shall be opened on the date and time, to be communicated later, at High Commission of India, Abuja, **364 Cadastral Zone, Central Business District, FCT, Abuja**, in the presence of the authorized representatives of the companies, who qualify the technical bids and wish to attend.
 10. **Pre-bid meeting:** All bidders, if required, may visit the site of installation as the area has its specific requirements. Based on the area and sound requirement at the site, a brief installation plan in English (no more than two pages) should also be provided in the technical bid. The pre-bid meeting will take place on **10 February 2025 at 1600 Hrs**. During the meeting, all bidders are welcome to clarify all their concern regarding submission of technical and financial bid, if any.

11. **Validity of Bids:** The bids shall have a minimum validity of six months **(180 DAYS)** from the date of opening of bids. A bid for a shorter period of validity shall be rejected.

12. **Payment terms:** Payment terms shall be as below:

First installment (as advance payment) - 30 % of the amount: within a period of maximum 30 days of the agreement / contract signed between High Commission of India and successful bidder.

[The advance shall be released only after obtaining a bank guarantee bond from scheduled bank for amount of advance to be released and valid for the contract period. Bank Guarantee will be returned upon receiving of the product. In case product is not delivered by the contractor within the validity period of the agreement / contract, Bank Guarantee will be forfeited by the Mission along with the interest accrued thereon. The interest on advance shall be calculated from the date of payment to the date of recovery. Both dates are inclusive]

Second installment - 35% of the amount: upon receiving of the product

Third installment - 25 % of the amount: upon Installation (final commissioning), completion certificate from the contractor -subject to satisfaction of the High Commission of India.

Final payment - 10 % of the amount: retention money will be released upon completion of one year after commissioning. The payment is subject to satisfactory maintenance service and repairing of solar light during the preceding year

13. Bidder should provide experience details along with supporting documents for supply, installation and maintenance of solar street lights.

14. Rates should be inclusive of all the taxes as applicable. VAT should not be included as High Commission of India, being a diplomatic Mission, is exempted from VAT under the Vienna Convention.

15. Least Cost System will be followed. There will be no weight age for marks or score during evaluation of technical bids and the responsive technically qualified bidder with the lowest evaluated cost shall be selected

16. The High Commission of India, Abuja reserves the right to reject or accept any or all application(s) without assigning any reasons and to restrict the list of pre-qualified agencies to any number deemed suitable by it. The decision of the High Commission of India in this regard will be final and binding upon the bidders. Bids incomplete in any form are liable to be rejected outright.

17. Finalization of any bid is the sole discretion of High Commission of India, Abuja. It reserves the right to modify the tender document or any other condition.

18. If any dispute, difference or question at any time arises between the High

Commission and the contractor in respect of the agreement signed which cannot be settled mutually or in case of termination, shall be referred to arbitration. The arbitration proceedings will be conducted in accordance with and be subject to the UNCITRAL (United Nations Commission on International Trade Laws) Arbitration Rules, as amended from time to time and the decision of the arbitrators as mentioned above shall be final and binding on the parties. The Arbitration will have its Seat in New Delhi and the hearings will be conducted at Ministry of External Affairs in New Delhi.

19. Price escalation shall **not** be admissible due to any reason, including but not limited to, change in foreign currency exchange rate, increase in prices of material, equipment & labour, fuel (petrol, diesel, gas, etc.), transport, electricity & water, levy of new taxes, hike in any tax rate, Cess or due to delay in completion etc.
20. If contractor will not be able to deliver and install the Solar street lights within 60 days w.e.f. the date of award of contract, a penalty of 0.2% of the total bid price will be imposed on the successful bidder / contractor and be deducted from the first installment for each day of delay.
21. The Tender shall be neatly arranged, plain and intelligible. Each page of the Tender should be signed. It should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected. In any case, none of such conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of tender issued by the High Commission.
22. EMD will be refunded to unsuccessful bidders at the earliest and latest within 30 days of award of work. No interest will be payable on EMD.
23. The successful bidder, on award of contract, must send the contract/acceptance in writing, within 14 days of award of contract; otherwise, the Contract will be awarded to the other bidder.
24. The successful bidder shall be responsible for coordinating with concerned local authorities and compliance of all local laws & rules in carrying out the contracted work.
25. Mission reserves the right to terminate the tender process at any point of time before signing of contract. Decision of the Mission in this regard shall be final and binding upon the bidders
26. The successful bidder shall be responsible for minimum wages payment to his employees as per local laws. Besides, workmen compensation policy shall be taken for all workers by the Contractor at his cost. The High Commission of India shall be kept immune from any mishappening at site.
27. The Contractor Shall Indemnify, defend and hold harmless the High Commission of India, Abuja, Nigeria and its affiliates, Officers, representatives and agents from and against any and all claims, loss, damage, liability, payment, and obligation, and all expenses, including without limitation reasonable legal fees whether such loss are based in contract, strict liability, negligence, warranty, or under any statute or regulations, including injury to or death of persons and /or property, arising out of or caused by:

- The failure of its service rendered to the High Commission of India, Abuja, hereunder to meet the requirements of this tender notice hereof;
- Bodily injury or property damage in connection with service and materials provided/supplied by the contractor.
- A material breach by the Contractor of any representation, warranty or covenant of this tender notice: or
- The wilful misconduct or negligent or reckless acts or omission of any of the Contractors officers, directors, agents, affiliates, employees and /or representatives, or any allegations of the same.

28. The Technical bid should contain following documents in this serial order as mentioned below :

- Technical bid proforma (as per Section V)
- CAC Certificate & Memorandum , latest status report
- FIRS tax certification
- licence from local authority
- Current & previous client documents
- Methodology
- Any other document which is relevant to tender process

High Commission of India, Abuja

SCOPE OF WORK

The bidder selected shall be required to supply, install and commissioned eighty (80) Solar Street lights along with related accessories in the Chancery building of the High Commission of India, Abuja, Nigeria including 1 year comprehensive warranty.

The solar light must have this specification :

Power : 300Wp

Mounting : 5-8 Meter above ground on wall. 1-2 feet metallic pole is required to be fixed/welded to iron grill on the wall.

Battery : 36AH, 3.2V Lio4 Battery

Battery life : 5 to 6 years

Charging time:6-8 Hours

Discharge time : 15 Hours

Operating Temperature : 0 to 70°C

Light : White light emitting diode (ultraviolet light will not be permitted)

Lum: 190lm/W

LED life : >50,000h

Warranty-1 Year

(B) **OTHERS :**

- I. Logistics
- II. Installation
- III. Testing

High Commission of India, Abuja

ANNEXURE-I**TECHNICAL BID PROFORMA****Part A: Basic details**

1.	Name of the Bidder Agency/Company.	
2.	Address of the Bidder Agency/Company.	
3.	Contact details of the Bidding Agency/Company including Name, Mobile Number and Email.	
4.	Registration and incorporation particulars of the Agency/Company.	
5.	Period of Bid validity (minimum 180 days)	
6	1 Year warranty after commissioning	
7	Have the bidder incurred any financial loss for more than one year during the last three years ending on date of tender.	
8	Experience in related work (No. of years)	
9	Supporting documents with respect to point (8) above	
10	Does company has service/maintenance facilities/centers in Abuja / Nigeria (please mention the address(s))	
11	Whether manufacturer /authorized distributor/supplier	

(Signature of the authorized signatory with stamp)

Dated_____

Full Name and Designation of the signatory

Full address of the Agency/Company_____

Contact details of the signatory_____

Part B. Proforma for list of clients (attach a separate list, if needed)

S.N o.	Details	Name of Client(1)	Name of Client(2)
1	Address, fax and telephone number		
2	Project name, location and address		
3	Brief details of the work [Please enclose copy of Work /Purchase Order]		
4	Value of work as completed		
5	Date of award of contracts		
6	Date of completion of work		
7	Details of Service & Maintenance Work		
8	Testimonials		
9	Brief installation plan		

*Enclose the supporting documents wherever require.

(Signature of the authorized signatory with stamp)

Dated_____

Full Name and Designation of the signatory

Full address of the Agency/Company_____

Contact details of the signatory_____

Technical parameters of Solar Street Light

Description	Specification Required	Whether the bid satisfies the requirement or not. In case of deviation, please specify.
Power	300 Wp	
Battery	36 AH, 3.2 V Lio4	
Battery Life	5 to 6 years	
Charging Time	6-8 Hours	
Discharge Time	15 Hours	
Operating Temperature	0 to 70°C	
Light	White light emitting diode	
Lum	190lm/W	
LED life	>50,000 h	
Warranty	1 year	

(Signature of the authorized signatory with stamp)

Dated _____

Full Name and Designation of the signatory

Full address of the Agency/Company _____

Contact details of the signatory _____

DECLARATION

I certify that the information furnished above is full and correct to the best of my knowledge. I hereby agree to all terms and conditions as per the tender document.

(Signature of the authorized signatory with stamp)

Dated_____

Full Name and Designation of the signatory

Full address of the Agency/Company_____

Contact details of the signatory_____

ANNEXURE-II

FINANCIAL BID PROFORMA

Description	Amount excluding VAT (Naira)
Supply of Eighty (80) number of Solar Street light (as per scope of work) including accessories	
Installation & Commissioning of the Solar Street Lights.	
Taxes (if any) expect VAT	
Total	

I certify that the information furnished above is full and correct to the best of my knowledge. The above quoted prices are complete in all respects as per technical specifications. **I hereby agree to all terms and conditions as per the tender document.**

(Signature of the authorized signatory with stamp)

Dated_____

Full Name and Designation of the signatory_____

Full address of the Agency/Company_____

Contact details of the signatory_____