

TENDER NOTICE

The High Commission of India (HCI), Abuja invites sealed tenders in two-bid system for providing services to Indian Naval Ship husbanding in Lagos (Nigeria) during **2nd & 3rd Week of January 2025**.

The tender documents can be downloaded from the following websites:-

www.hciabuja.gov.in

www.http://eprocure.gov.in/cppp

www.mea.gov.in

The Sealed bids, along with Earnest Money Deposit (EMD) of **NGN 500,000.00** in the form of "Pay Order/ Demand Draft or Bank Guarantee from any Scheduled bank of Nigeria" in favour of "High Commission of India, Abuja would be accepted until **1100 Hrs on 30 Dec 2024**. The bid will be opened on **30 Dec 2024 by 1530hrs** at the Chancery Complex, HCI, Abuja.

HCI, Abuja reserves the right to reject one or all the bids without assigning any reasons.

High Commission of India, Abuja

No. HCI/Abuj/120/01/2024
High Commission of India
No. 364, Cadastral Zone,
Central Business District (CBD)
Abuja, Nigeria

www.hciabuja.gov.in

Date : 13 Dec 2024

INVITATION OF BIDS FOR PROVIDING SERVICES TO INDIAN SHIP IN LAGOS (NIGERIA).

Tender No. HCI/Abuj/120/01/2024 dated 13 Dec 2024.

Last Date for submission of bids : 30 Dec 2024 (by 1100hrs)

Section I : Invitation for Tenders

Section II : Terms & Conditions

Section III : Special Conditions of Contract

Section IV : General Technical Specifications

Section V : Price Schedule

No. HCI/Abuj/120/01/2024
High Commission of India
No. 364, Cadastral Zone,
Central Business District (CBD)
Abuja, Nigeria

Subject : Invitation of bids for providing services to Indian Naval Ship Husbanding in Lagos (Nigeria).

The High Commission of India (HCI), Abuja invites sealed tenders for providing services to Indian Naval Ship husbanding in Lagos (Nigeria) during **second and third week of January 2025**. The tenders are invited under two bid system viz. Technical Bid and Financial Bid from reputed and experienced firms having regular office preferably in Abuja or Lagos (Nigeria) for providing services to Indian Naval Ship as detailed in Section-IV of the tender documents.

2. The tender documents can be downloaded from the following websites :-

www.hciabuja.gov.in
www.http://eprocure.gov.in/cppp
www.mea.gov.in

Bidders are requested to go through the terms & conditions contained in the bid document. Bidders are also required to deposit Earnest Money Deposit (EMD) of **₦ 500,000.00** (Naira five hundred thousand only) in the form of *“Pay Order/Demand Draft or Bank Guarantee from any Scheduled bank of Nigeria” in favour of “High Commission of India, Abuja”*. **Bids received without EMD will not be considered and rejected summarily.**

3. The tender should be submitted in two sealed envelopes as below, alongwith prescribed EMD:-

(a) The first sealed cover superscripted as **“Technical Bid”** should contain (i) duly filled-in Annexure along with relevant documents/information and, (ii) Acceptance of terms & conditions given in Section-II.

(b) The second sealed envelope superscripted **“Financial Bid”** should contain only rates as per Section–V of the Tender Documents.

(c) Both the sealed covers, along with EMD should be placed in the main sealed envelope superscripted **“Tender for providing services to Indian Naval Ship at Lagos (Nigeria)”** addressed to the **Defence Advisor, High Commission of India, Plot No – 364, Cadastral Zone, Central Business District (CBD), FCT, Abuja, Nigiera**, and must reach on or before **30 Dec 2024 latest by 1100hrs**. Bids may be hand delivered or send by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay.

4. The Mission reserves the right to amend any of the terms and conditions contained in the Tender Document or reject any or all applications/offers without giving any notice or assigning any reason thereof. The decision of the mission in this regard will be final and binding upon all the bidders.

5. The important schedules and dates are as under :-

Ser No	Key Event	Dates
(a)	Last date for submission of Bids	30 Dec 2024 by 1100hrs
(b)	Date of Opening of Technical Bids (Participant bidders may wish to be present)	30 Dec 2024 by 1530hrs
(c)	Date of Opening of Financial Bids (Only for the successful bidders of Technical Bid)	31 Dec 2024 by 1200hrs
(d)	Venue for Opening of Bids	Conference Room, High Commission of India Abuja (Nigeria)

6. All bidders are requested to read and understand the terms & conditions of the contract as detailed in the Section-II before sending their bids, as no change or violation of the aforementioned terms and conditions is permissible once the quotation is accepted by the Mission.

Charge d' Affaires

SECTION II : TERMS AND CONDITIONS

1. Bidders are required to deposit Earnest Money Deposit (EMD) of **₦ 500,000.00** (Naira five hundred thousand only) in the form of *“Pay Order/Demand Draft or Bank Guarantee from any Scheduled bank of Nigeria” in favour of “High Commission of India, Abuja”*. Bids received without EMD will not be considered and rejected summarily. EMD of all unsuccessful bidders shall be refunded within 30 days of awarding the tender. No interest shall be payable for EMDs.
2. The Tender shall be neatly arranged, plain and intelligible. Each page of the Tender should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder's signature.
3. The Bidders shall submit documentary evidence in respect of their technical capabilities and the Financial Bid.
4. At any time prior to the deadline for submission of bids, HCI, Abuja may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective bidder, modify the tender document.
5. Tender shall be valid for **90 days** from the date of submission of tenders. A tender valid for a shorter period shall stand rejected.
6. Any tender received after the deadline for submission of tenders will not be accepted.
7. Interpretation of the clauses in the Tender Document/Contract Document. In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, HCI, Abuja's interpretation of the clauses shall be final and binding on all parties.
8. The successful bidder, on award of contract, must send the contract/acceptance in writing, **within seven (7) days of award of contract**, failing which the EMD will be forfeited and the order will be placed to the next successful bidder. The EMD shall also be forfeited if the bidder withdraws the tender during the period of tender validity specified in the tender
9. Mission reserves the right to terminate the contract at any point of time during the tenure of contract, if the services are not found satisfactory or the contractor dishonours the contract. Decision of the Mission in this regard shall be final and binding upon the contractor.
10. No request for revision/increase of approval rates during the currency of contract period will be entertained. No other charges like transportation fare etc will be payable providing the services.

11. The Contractor Shall Indemnify, defend and hold harmless the High Commission of India, Abuja, Nigeria and its affiliates, Officers, representatives and agents from and against any and all claims, loss, damage, liability, payment, and obligation, and all expenses, including without limitation reasonable legal fees whether such loss are based in contract, strict liability, negligence, warranty, or under any statute or regulations, including injury to or death of persons and /or property ,arising out of or caused by:

- a. The failure of its service rendered to the High Commission of India, Abuja, hereunder to meet the requirements of this tender notice hereof;
- b. Bodily injury or property damage in connection with service and materials provided/supplied by the contractor.
- c. A material breach by the Contractor of any representation, warranty or covenant of this tender notice: or
- d. The wilful misconduct or negligent or reckless acts or omission of any of the Contractors officers, directors, agents, affiliates, employees and /or representatives, or any allegations of the same.

12. If any dispute, difference or question at any time arises between the Mission and the Contractor in respect of the agreement signed which cannot be settled mutually or in case of termination, shall be referred to arbitration. The arbitration proceedings will be conducted in accordance with and be subject to the UNCITRAL (United Nations Commission on International Trade Laws) Arbitration Rules, as amended from time to time and the decision of the arbitrators as mentioned above shall be final and binding on the parties. The Arbitration will have its Seat in New Delhi and the hearings will be conducted at Ministry of External Affairs in New Delhi.

13. Mission reserves its right to impose monetary penalties for violation of any other condition mentioned in the Contract.

14. Any information or data obtained by successful bidder from High Commission during the implementation of work shall be **treated as strictly confidential** and shall not be divulged or permitted to be divulged to any person or third party, without the prior written consent of the High Commission.

SECTION III : SPECIAL CONDITIONS OF CONTRACT (SCC)

1. **Prices:-**

(a) Price quoted by the Contractor and agreed to by HCI, Abuja shall be considered final and no price escalation will be permitted thereafter.

(b) Bidders must quote the price in the format given in Contract Price Schedule at Section – V of this document.

(c) All prices are to be quoted only in USD.

(d) The prices quoted should be inclusive of transportation, insurance charges etc.

2. **Taxes and Duties:-**

VAT should not be included as the High Commission of India is exempted from VAT under the Vienna Convention.

SECTION IV: GENERAL TECHNICAL SPECIFICATIONS

1. The High Commission of India invites a budgetary quote for ship husbanding services for a potential visit of one Indian Naval vessel of approx. **3905 T displacement, Length 124.8 meters, Breadth 15.2 meters and Draught 6.2 meters.**

2. The ship is likely to stay in the port of **Lagos** for **Four** days and the tentative date slot for the visit to **Lagos** is **12-15 Jan 2025**. Firm dates & time of arrival/ departure will be confirmed in due course.

3. It is anticipated that husbanding services required may include, but may not be limited to the following. **In the event of the services being provided gratis by the host Navy/ host Government or if found not necessary, they may not be asked for.**

(a) Port Services including:-

- (i) Pilotage (per pilot)
- (ii) Tugs (Bollard Pull of sufficient capacity)
- (iii) Line Handling
- (iv) Mooring Boat
- (v) Berthing/ unberthing assistance
- (vi) Payment of Port Dues
- (vii) Payment of Other Levies

(b) Harbour Facilities including:-

- (i) Electricity (per MW Capacity)
- (ii) Fresh Water (per Ton)
- (iii) Garbage/ Rubbish Removal – Once Daily.
- (iv) Sewage Removal
- (v) Sullage Removal. Discharge hose of suitable length alongwith end fitting may be provided by the sullage barge/ Truck.
- (v) Fenders (YOKOHAMA – Large Size)
- (vi) Crane Hire
- (vii) Brow
- (viii) Gangway (greater than 30 feet)
- (ix) Newspaper English (20 per day)/ Magazines (05 per day)

(c) Telephone/Internet on **Daily Rental Basis**

- (i) Sim Cards (with ISD and India calling activated and sufficient recharge coupons)
- (ii) Wi-Fi routers (200 GB data each daily)

(d) Clearance of items at airport/ sea port, if required.

(e) Fresh Provisions

(f) Transport Facilities :-

- (i) Sedan Car on Daily Basis.
- (ii) SUV on Daily Basis.
- (iii) 18-26 Seater Van/ Bus on Daily Basis.
- (iv) 48-52 Seater Bus on Daily Basis.

(g) Supply of Fuel [**Low Sulphur High Speed Diesel - NATO F-76**] including delivery charges via pipeline/ barge is to be supplied at Lagos. The Supplier will be required to produce a certificate from a Certified Laboratory specifying the Sulphur content and samples will also be tested onboard prior to acceptance.

4. Details of your Company (profile and registered office in Nigeria, preferably Lagos) along with **previous experience in providing ship husbanding services to foreign warships in Lagos** may also be provided in the Technical Bid. This is a mandatory requirement.

5. Technical queries, if any maybe addressed to the **Defence Advisor** at Email ID- da.abuja@mea.gov.in. Office contact No- +234-7080622800

SECTION V- PRICE SCHEDULE

Format for submitting the Price Schedule for ship husbanding services for a potential visit of one Indian Naval ship of approx. 3905 T displacement, Length 124.8 meters, Breadth 15.2 meters and Draught 6.2 meters to Lagos, Nigeria

High Commission of India, Abuja

Tender No. HCI/Abuj/120/01/2024

Date: 13 Dec 2024

Ser.	Service	Unit	At Lagos (in USD)
(a)	Agency Fee - First Day	per day	
(b)	Agency Fee- Subsequent days	per day	
(c)	Berthing/ Unberthing Charges	per day	
(d)	Pilotage (IN/ OUT)	per move	
(e)	Pilot boat (IN/ OUT)	per move	
(f)	Pilot detention/ cancellation	per hour	
(g)	Port Leading hand for arrival and departure	per hour	
(h)	Line handlers	per move	
(i)	Towage/ Tugs (for inwards and outwards and any additional moves)	per move	
(j)	Mooring Boat	per move	
(k)	01 x Brow (Greater than 30 feet length) at wharf including all costs	per day	
(l)	Crane for brow including all costs	per hour	
(m)	Yokohama Fenders (large) at wharf including all costs	each per day	
(n)	Temporary fencing, if necessary	each per day	
(p)	Armed Security Guards, if necessary	each per hour	

<u>Ser.</u>	<u>Service</u>	<u>Unit</u>	<u>At Lagos (in USD)</u>
(q)	Fresh water	per ton	
(r)	Garbage disposal - General waste at wharf including all costs	per bin	
(s)	Sewage removal at wharf including all costs	per KL	
(t)	Oily water waste removal at wharf including all costs	per KL	
(u)	Oily sludge removal at wharf including all costs	per KL	
(v)	Grey water removal at wharf including all costs	per KL	
(w)	Newspapers (10 per day)	each day	
(x)	Sedan including driver (from 0900 - 0100hrs+1)	each per day	
(y)	SUV including driver (from 0900 - 0100hrs+1)	each per day	
(z)	20-seater van/ Bus including driver (from 0900 - 0100hrs+1)	each per day	
(aa)	48 seat Bus including driver (from 0900 - 0100hrs+1)	each per day	
(ab)	Tour guide (02)	per day	
(ac)	Wi-fi multi user dongle on rent	per dongle, per day	
(ad)	Airtel SIM card on rent	per SIM, per day	
(ae)	Airtel Recharge Voucher	As per Reqmt	
(af)	Mobile Phone on rent	Per day	
(ag)	45 Passenger crew transfer boat (from 0900- 0100hrs+1)	per day	
(ah)	Commercial grade Fuel (HFHSD)	Per MT	
(ai)	Portable Generator	Per MW Capacity	
(aj)	Umbrella on rent	Per Day	

<u>Ser.</u>	<u>Service</u>	<u>Unit</u>	<u>At Lagos (in USD)</u>
(ak)	Charges for clearance of items at airport, if required.	Per Kg	
(al)	Charges for clearance of items at seaport, if required.	Per Kg	
(am)	Re-filling of Feon'22 Gas Cylinder	Per Kg	
(an)	Re-filling of Nitrogen Gas Cylinder	Per Kg	
(ao)	Repair Work (Welding, Brazing, etc), if required	Per Sq Feet	
(ap)	Any other Port Dues		
(aq)	Any other levies/charges		

FRESH PROVISIONS

1. Rates may kindly be forwarded for the following in USD as per unit indicated:-

FRESH PROVISIONS	Unit	At Lagos (in USD)
<u>VEGETABLES (KG)</u>		
CAULIFLOWER	Per Kg	
TOMATO RED	Per Kg	
FRENCH BEANS	Per Kg	
CORRIANDER LEAVES	Per Kg	
BROCCOLI	Per Kg	
GREEN PEAS	Per Kg	
CAPSICUM GREEN	Per Kg	
CAPSICUM YELLOW	Per Kg	
CAPSICUM RED	Per Kg	
LADIES FINGER	Per Kg	
SALAMI FINE KOSHER	Per Kg	
SPINACH	Per Kg	
SPRING ONION	Per Kg	
FOWL DRESSED	Per Kg	
LETTUCE	Per Kg	

FRESH PROVISIONS	Unit	At Lagos (in USD)
PARSLEY	Per Kg	
MUSHROOM	Per Kg	
RADDISH RED SMALL	Per Kg	
CUCUMBER	Per Kg	
MINT LEAVES	Per Kg	
SWEET CORN	Per Kg	
CABBAGE	Per KG	
CARROT	Per Kg	
BOTTLE GOURD	Per Kg	
BITTER GOURD	Per Kg	
PUMPKIN	Per Kg	
BRINJAL	Per Kg	
ZUCCHINI YELLOW	Per Kg	
ZUCCHINI GREEN	Per Kg	
GINGER	Per Kg	
CHILLY GREEN	Per Kg	
LIME	Per Kg	
BREAD BROWN	Per Kg	
BREAD WHITE	Per Kg	
PAV BUN	Per KG	
MILK TETRA PACK (LTRS)	Per Ltr	
MILK FRESH	Per Ltr	
COTTAGE CHEESE (PANEER)	Per Kg	
TIGER PRAWNS CLEANED	Per Kg	
FISH HILSA	Per Kg	
CHICKEN FRESH (KG)	Per Kg	
FISH FRESH (POMFRET/SURMAI) (KG)	Per Kg	
EGGS (360 NOS)	Per Box	
POTATO FRESH (KG)	Per Kg	
ONION (KG)	Per Kg	

FRESH PROVISIONS	Unit	At Lagos (in USD)
<u>FRESH FRUIT NC (KG)</u>		
APPLE RED	Per Kg	
GRAPES RED	Per Kg	
GRAPES GREEN SEEDLESS	Per Kg	
GRAPES BLACK SEEDLESS	Per Kg	
PEARS	Per Kg	
GREEN APPLE	Per Kg	
STRAWBERRY	Per Kg	
BLACK GRAPES	Per Kg	
KIWI	Per Kg	
PAPAYA	Per Kg	
MUSK MELON	Per Kg	
WATER MELON	Per Kg	
BANANA YELLOW	Per Kg	
RED CHERRY	Per Kg	
POMOGANATE FRESH	Per Kg	
PINEAPPLE	Per Kg	
PLUM	Per Kg	
ORANGE	Per Kg	
<u>DRY RATION (KG)</u>		
RICE	Per Kg	
WHEAT FLOUR (ATTA)	Per Kg	
FLOUR (MAIDA)	Per Kg	
SUJI	Per Kg	
REFINED OIL	Per Kg	
GARAM MASALA & CONDIMENTS	Per Kg	
TEA	Per Kg	
COFFEE	Per Kg	
SUGAR	Per Kg	
SALT	Per Kg	

<u>PULSES (DAL)</u>		
DAL ARHAR	Per Kg	
DAL RAJMAH	Per Kg	
DAL LOBIYA	Per Kg	
DAL MASOOR SPLIT	Per Kg	
DAL MASOOR WHOLE	Per Kg	

Name of Firm :

Address for correspondence :

Contact Details :

Total Price (in USD)

Note:

1. The above quoted prices are complete in all respect as per technical specifications inclusive of all taxes & duties, packing, forwarding, transit insurance, loading & unloading, transportation, installation & other charges etc.
2. Certified that rates quoted for the above items are as per specifications, terms & conditions mentioned in the tender document.

Yours faithfully,

Company Seal:

(Signature of Authorised Signatory)
Name & Designation: